# **FAQ**

#### Q: How do I register for the Congress?

A: In order to register for the Congress, please click here.

#### Q: How do I register for the Pre-Conference days?

A: In order to register for the Pre-Conference days, please click here.

#### Q: How can I pay the registration fees?

A: Payment of registration fees can be made by credit card or bank transfer. For full details please <u>click here.</u>

# Q: Can I receive an invoice under the sponsoring Company/ Hospital's name?

A: Yes. During the registration process, you are required to insert Invoice Details, this information will appear on the invoice you receive by email when completing the registration process.

### Q: Can I register for the Congress without paying?

A: Yes, but your registration will be confirmed only when full payment is received.

### Q: Can I register before the early fee deadline and pay later?

A: In order to benefit from the early fee registration discount, payment must be received before the deadline.

### Q: Can I register onsite?

A: Yes. Onsite registration is available during the Congress days. Onsite fees will apply

### Q: What does my registration fees include?

A: For full detailed entitlements, please check the <u>registration page</u>.

# Q: Will I receive a confirmation letter after I have finished registering?

A: Yes. A detailed confirmation letter and receipt will be

sent to you by email as soon as payment is received, and registration is completed. You may use this confirmation letter for visa application purposes. Q: How can I find out information about hotels and their rates for this Congress?

A: Kenes International is offering Congress participants specially reduced rates for various hotels around the Congress venue. Information, pictures, location, and rates are available on the <a href="https://hotel.accommodation.page">hotel accommodation page</a>.

#### Q: How can I book my room, and should I pay in advance?

A: In order to book a room, please click <a href="here">here</a> to book online. Please note that full payment is required upon booking.

#### 0: Will I receive hotel confirmation?

A: Yes. A detailed confirmation will be sent to you by email as soon as the booking is confirmed, and the payment is received.

# Q: Can I book a hotel room without registering for the congress?

A: Yes. You can book your room without registering by clicking on the "Booking" button of your chosen hotel available on the website via the <a href="https://doi.org/10.2016/journal.com/hotel/accommodation">hotel accommodation</a> page. If you need further assistance, please email the Hotel Accommodation Department.

### Q: How can I book rooms for a group?

A: For group booking (5 rooms and more) please fill in the Group Bookings form available on the <u>accommodation page</u> or contact the Hotel Accommodation Department. Different payment and cancellation conditions apply.

# Q: Can I cancel my hotel booking?

A: Cancellation deadlines apply for each booking request and depend, among other factors, on the service type, the travel supplier, dates of travel etc. For more information, please contact the Hotel Accommodation Department.Please visit our dedicated page regarding <u>Visa Information</u>.Q: If I submit an Abstract do I have to attend the congress?

A: Presenting authors must be registered participants. Only accepted abstracts of authors who have paid their registration fees will be included in the Congress program.

#### Q: What are this year's topics for Abstracts?

A: Please visit our Abstract page clicking here.

# Q: How can I make changes to an abstract I have already submitted?

A: You may log into the system later to make changes to your abstract, up until the submission deadline. After the deadline, abstracts cannot be modified or corrected.

The submission form allows you to store your abstract as a DRAFT until the deadline. After the deadline, if not submitted, drafts will be deleted.

# Q: I have submitted an abstract, when will I know if it has been accepted?

A: Only after all abstracts have been reviewed and allocated by the Scientific Committee will notifications be sent to the abstract submitters.

Click <a href="here">here</a> to see all the key dates.

# Q: I am having trouble logging into the abstract submission system — my username/password is not working.

A: Please try one of the following options via the abstract submission page:

In case you are using "Internet Explorer", please try other internet browser e.g. "Google Chrome" or "Mozilla"

When you copy and paste your user name and password please make sure there is no extra space at the beginning or the end of them

In case your password contains the letter "0" please make sure you do not type "0" (Zero) instead of the letter "0"

Please note that the username or ID received when registering for the congress is different to the abstract submission. Please use the abstract submission username or "create new account"